

SYLLABUS OF WRITTEN TEST FOR JR. DATA ENTRY OPERATOR (Tr.) T&S GRADE "E"

- 1. COMPUTER AWARENESS**
- 2. GENERAL KNOWLEDGE**
- 3. NUMERICAL ABILITY**

MODEL QUESTIONS:

COMPUTER AWARENESS

1. You can use _____ key to copy selected text.
(a) Ctrl + A (b) Ctrl + P (c) Ctrl + C (d) Ctrl + V
2. Workbook is associated with _____ of MS-office.
(a) MS-Word (b) MS-Excel (c) MS-Powerpoint (d) MS-Access
3. 1 KB is _____ bytes.
(a) 2000 (b) 5000 (c) 1000 (d) 1024.

GENERAL KNOWLEDGE

1. The name of the Home Minister of India is
(a) Piyush Goel (b) Dharmendra Pradhan (c) Rajnath Singh (d) Smriti Irani
2. What among the following is not a north-eastern state of India ?
(a) Assam (b) Meghalay (c) Tripura (d) Bihar
3. Which river does not flow through Odisha ?
(a) Mahanadi (b) Brahmani (c) Godavari (c) Baitarani

NUMERICAL ABILITY

1. $(5 \times 5) + (6 \times 6) + (7 \times 7) + (8 \times 8) = \underline{\hspace{2cm}}$.
(a) 224 (b) 174 (c) 190 (d) 184
2. A plane takes 4 Hours 30 minutes from Sambalpur to reach Delhi. If I board the plane at 9.50 AM then at what time I will reach Delhi ?
(a) 3.30 PM (b) 2.30 PM (c) 2.20 PM (d) 2.10 PM
3. If BCDE is 2345, then FGHI is _____.
(a) 8912 (b) 6789 (c) 5678 (d) 1234